

## Union County Airport Authority Agenda 2-12-2019

- Call to order -4:00PM Popio ( Req. Volunteer Sec. for this meeting )
- Minutes of the Dec. meeting – as mailed

Treasures Report, Invoices presented for payment

Presidents Report,

- UCAA Liability Ins. Application Filed with Globe Aerospace Ins. / Parrish O Neill agents Mt Vernon Oh.
  - AED follow up CPR and hands on AED training
  - Turf Runway Safety Script ( as emailed previously)
  - Al Hughes-
- Officers / Committee Reports
  - Sky Vista report. (Unsigned Tee hangar leases follow up. , Other )
  - City meeting (Bruce and Greg)
  - Woolpert, Greg Shuttleworth, (night approaches, FAA call re Planner change ETC.
  - IT upgrades –
  - Other ( snow removal follow up ? )
- Unfinished Business,
- New Business:
- Adjourn, next meeting 3-12-19, 4:00PM

**2019 meeting dates: 2-12, 3-12, 4-9, 5-14, 6-11, 7-9 ,8-13 ,9-10 ,10-8 ,11-12, and 12-10. All meeting to be held at 4:00PM at the Union County Airport Unless otherwise posted. The Authority may convene special meetings from time to time, as may be necessary to conduct the business of the Authority.**

UNION COUNTY AIRPORT AUTHORITY  
MINUTES  
FEBRUARY 12, 2019

The Union County Airport Authority held its regular monthly meeting on Tuesday, February 12, 2019. This meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and began at 4:00 p.m. with the following members present: Mr. John Popio, Mr. Bruce Rausch, Mr. Sham Bailey and Mr. Philip LaPointe. Mr. Jim Mitchell attended by phone. Mr. Steve Stolte, Commissioner of Union County, Mr. Steve Wieringa of SkyVista, and Mr. Greg Shuttleworth of Woolpert were also present. Secretary Linda Thrush was absent from this meeting. Minutes were taken by Mr. LaPointe.

Mr. Bailey motioned to approve the January minutes, Mr. LaPointe second. Motion passed. Mr. LaPointe motioned to accept the attached list of bills. Mr. Rausch second. There was discussion on the large bill received for snow and ice removal, and this item was discussed more as an "other" agenda topic.

Mr. Popio announced the 2019 insurance filings are with the same company as 2018; Globe Aerospace Ins. / Parrish O'Neil agents Mt. Vernon, OH

Mr. Popio announced the AED has been purchased and after discussions with several agencies in Union County, there does not appear to be one to conduct free or low cost training. There is a DVD supplied with the AED and some facilities use only the DVD for training. Additional investigations are being conducted to find a low cost or free AED training provider. Mr. Wieringa agreed to have some of his SkyVista associates trained.

Mr. Popio reviewed his proposal for the Turf Runway Safety Script as previously emailed. All present agreed on the wording to be posted on the bulletin board at the airport after a condensed version is posted on AWOS. The turf runways are to be identified as 8/26 during radio communications.

Mr. Rausch disclosed that Al Hughes most likely will set up his aircraft painting company at another county airport as the competing airport offered a much bigger financial incentive that Union County could not match or beat.

Mr. Wieringa reported the current SkyVista FBO status:

- 2 hangers became open, but are now filled with clients
- 2 rents are late
- Gate is difficult to close, ice might have damaged it. Linda to contact service provider
- Roof leaks -4 in main building, 2 in T-hangers, these are being investigated
- Follow up with Mt. Vernon door needed for 2 open repairs-SkyVista to follow up
- Omarod to fix 2 of the 3 outdoor lights, looking into LED options for the non stadium lights
- Flag pole light to be installed when the grass is dried out
- Plaques in lobby probably should be updated-Assigned to Mr. LaPointe
- FBO contract is under review and discussion is ongoing

Mr. Shuttleworth reported he attended a City Meeting on January 23<sup>rd</sup> with Mr. Rausch. There were positive discussions and the land adjacent to the airport will be developed near Dunham St. and Columbus Ave, which is furthest away from the airport. Also, the City indicated they would like to know the future plans of the airport. Mr. Shuttleworth discussed it might be good to have our Master Plan updated to explain the plans to expand the runway to 5,000 feet to

support local business flights. The Airport Layout Plan (ALP) was submitted to the FAA last year without the 5,000 ft runway plan. Mr. Shuttleworth also explained he will have a meeting with the FAA on February 14<sup>th</sup> and the FAA contact for Union County Airport has recently changed. There was a brief discussion with Mr. Popio suggesting we might be able to add to our ALP without going thru a revised Master Plan, but the process has to be reviewed with the FAA.

Mr. Shuttleworth also stated there are 11 trees near the Crazy Burrito that are a safety hazard and penetrate the glide slope airspace, RW 27 PAPI Obstacle Clearance Surface (OCS). Mr. Popio thought that New Beginnings Church might own the land and the airport should reach out to them to see if they would be receptive on allowing the UCAA to cut down or remove the trees to improve safety to all those who operate out of the airport. Mr. Bailey is possibly going to contact the land owner.

Mr. LaPointe announced the new desktop computer and monitor arrived and is with Wade B. with the Union County ISD and he is placing the correct image and software on the computer. The plan is to have the desktop back at the airport to conduct a Skype board meeting with remote members on March 12.

Other:

Snow removal: Current Urea cost application is not sustainable. Mr. Rausch found a used 8' wide brush to mount on a skid steer for \$1,500. Mr. Mitchell found a new 8' brush to mount on a tractor that he could lease back to the UCAA. Mr. Popio confirmed with Mr. Shuttleworth that snow equipment is eligible for the FAA grant money and maybe we need to look at a new or used brush and tractor and possibly use the tractor for mowing the grass with a purchased mower deck. Mr. Popio asked Mr. Stolte if the used County Plow trucks are in demand and if they are in good enough condition for the airport. Mr. Stolte responded the trucks are very well maintained, are in demand as used equipment, and would be a good match for the duty cycle required at the airport. Mr. Rausch also thought a brush could be mounted to a plow truck and the hydraulics might be compatible to power the brush.

There was no unfinished business or new business formally discussed.

Mr. Stolte announced that he will be the UCAA liaison as it's a new 2019 County Commissioner plan to have a liaison to all of the different agencies, boards, and commissions. Mr. Stolte would like to attend 2-4 board meetings per year and would like the UCAA to present 2+ times per year to the Union County Commissioners to keep communications open. Everyone was very happy to hear of this new communication process.

Mr. Mitchell motioned for the meeting to be adjourned.

Next meeting is 12 March 2019 at 4:00PM  
Submitted by Phillip Lapointe

Feburary Bills 2009

Linda Thrush	\$	76.52	Reimb for Printer ink
Silco	\$	574.00	
ValTech	\$	68.21	
John Strand	\$	210.00	Return deposit
Un Co Treasurer	\$	1,609.78	Taxes
	\$	728.81	1st half taxes
City	\$	291.86	
	\$	77.84	
	\$	44.22	
	\$	70.32	
Dayton Power & Light	\$	257.03	
	\$	174.63	
	\$	201.27	
	\$	384.02	
G & H Lock	\$	507.00	
Silco	\$	114.50	
Dell	\$	794.63	DeskTop
Skyvista	\$	953.09	Dec
	\$	953.09	Jan
Columbia Gas	\$	855.66	
Designers Choice	\$	19,222.75	

# WOOLPERT PROGRESS REPORT

February 12, 2018

The following is a summary of items/task we worked on during the past month.

1. On Jan. 23<sup>rd</sup>, attended a meeting with City/County Officials and the Developer of the Woodside Development. They are moving forward with Phase 1 of that project, but it won't have any impact to the airport. We did discuss future phases and the desire for a new road that has the potential to impact the west end of the airfield. The Developer/City would like to work with the Board to plan for the Airport's needs.
2. Have had follow up discussions with the FAA about the Master Plan Update. Trying to convince them a full-blown update is not needed. We want to re-use as much data from the ALP Update as possible to minimize costs.
3. We have noted several trees that penetrate the R/W 27 PAPI OCS. We need to work with the land owner(s) to remove/top those trees. The OCS needs to be clear in order to use the PAPI to mitigate the loss of the nighttime approaches.



**UNION COUNTY AIRPORT AUTHORITY**  
**2019 MEETING SCHEDULE**

- JANUARY 8<sup>TH</sup>
- FEBURARY 12<sup>TH</sup>
- MARCH 12<sup>TH</sup>
- APRIL 9<sup>TH</sup>
- MAY 14<sup>TH</sup>
- JUNE 11<sup>TH</sup>
- JULY 9<sup>TH</sup>
- AUGUST 13<sup>TH</sup>
- SEPTEMBER 10<sup>TH</sup>
- OCTOBER 8<sup>TH</sup>
- NOVEMBER 12<sup>TH</sup>
- DECEMBER 10<sup>TH</sup>

Regular meetings of the Board are to be held at 4:00 pm at the Union County Airport, 760 Clymer Road, Marysville, Ohio, unless otherwise posted.